

REQUEST FOR PROPOSAL

**Invitation of quotations for
Supply and installation of 54-Welcome sign Boards for 27 branches (per branch 2 sign boards)**

Quotations are invited through bid system for “**Invitation of Bids for Supply and installation of 54-Welcome sign Boards for 27 branches (per branch 2 sign boards) ”.**

The details of tender are as under.

S. No.	Name of the item	Quantity
1	54-Welcome sign Boards-per branch 2 boards	27 (Branches)

Application fee (INR)	Rs. 1,000/- (Rupees One Thousand Only)
Sale of Application forms	Starts from 07.09.2021 at 11.00 AM and Ends on 13.09.2021 at 02.00PM
Bid Submission Start Date	07-09-2021 at 01.00PM
Bid Submission End Date	14-09-2021 at 02.00 PM
Point of Contact for Bid Submission	Chief Executive Officer (CEO) Warangal District Cooperative Central Bank Limited, Head Office: Subedari, H.no 2-5-302/1, Opposite Zilla Parishat, Subedari, Hanamkonda, 506001
Address for Tender Submission	Warangal District Cooperative Central Bank Limited, Head Office: Subedari, H.no 2-5-302/1, Opposite Zilla Parishat, Subedari, Hanamkonda, 506001
Bid Open Date & Time	14.09.2021 at 04.00PM

Sd/-

**Chief Executive Officer
Warangal DCCB**

1. The tender applications are available at Warangal DCC Bank, Head Office, Subedari and Hanamkonda.
2. Bids shall be submitted only at DCCB communication address. Tenderers/Contractors are advised to follow the instructions provided on indicative critical data sheet.
3. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
4. In tending tenderers are advised to visit again DCCB website www.warangaldccb.in at least 1 day prior to closing date of submission of tender for any corrigendum / addendum/ amendment.

APPLICATION FEE

1. Application of tender is to be deposited through DD in favor of **CEO, Warangal DCCB** payable at Subedari, Hanamkonda. Bidders are required to submit the instruments of APPLICATION FEE along with tender document.
2. The hard copy of original instruments in respect of cost of tender document should be put in envelope duly sealed and enclosed along with tender. The tender fee/ cost of tender shall be non-refundable.

Submission of Tender

All the pages of bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before submitting.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

SUBMISSION OF BIDS

- 1) Bidder should submit well in advance for bid submission so that they can avoid last minute hurry. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to sign and put seal on the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to pay the tender fee / application fee as applicable and enter details of the instrument.
- 4) Bidder should prepare the application fee as per the instructions specified in the tender document. The original should be enclosed with technical bid only.

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Supply and installation of 54-*Welcome sign Boards for 27 branches (per branch 2 sign boards)*

1. Preface:

The Warangal District Cooperative Central Bank Limited (WDCCB) is one of the most respected and leading Bank with 27+ Branches in and across erstwhile Warangal District. The Bank is planning to erect **54-*Welcome sign Boards-per branch 2 boards on the main roads one at the place of entry and other at place of exit***

2. Objective of the RFP:

Warangal DCCB is issuing this Request for Proposal Document, hereinafter called as a Tender, to vendors who are eligible to participate in the competitive Tendering for providing following:

3. Specification details

FEATURE	GENERAL SPECIFICATIONS
Iron frame	L*B*W =10ft*4ft*2.5inches-TMT iron
ACP Sheet	4ft*4ft (1sides)-welcome
ACP Sheets	4*6 inches (2sides)
Vinyl Pasting sticker with laminations	4ft*4ft (2side)- and 4*6 inches (2sides)
Board color	Green

Above specifications are mandatory and quality should be assured

Sign Welcome Boards specification: as per branch Requirement

Other Conditions:

- Rate contract would be on Base Unit.
- The Rate contract would be for a period of 1 year
- Total cost inclusive of all taxes, service tax, and surcharge, if any, to be indicated.
- Taxes will be applicable when PO will be released.
- Manufacture Authorization Form is Mandatory.
- Installation and transport expenses should borne by bidder.
- Erect the sign Board with a 2ft depth to the ground level and filled with masonry work.

Sd/-
Chief Executive Officer
Warangal DCCB